

The NAC Letter of Approval needs to be sent together with this application and no later than the Plenary where the Sanction will be granted. Please, take into consideration that not all information is needed for all types of events. So when the information doesn't concern your event, please write « not apply » in the respective field.

Please use the DDMMYYYY format for all dates in the form.

When the Sanction Application Form is completed, please send it to the FAI/CIA Event Development Service –EDS to start the Sanction Process

Section 1 - Main Information

All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.

This section will become Annex C to the FAI Organiser Agreement, therefore ALL parts MUST be fully completed.

Date of initial submission:
14/01/2019

Date of last modification:
04/02/2022

Date of final version:
04/02/2022

EVENT DETAILS

Event Title & Sub-Title: **5th Women's World Hot Air Ballooning Championships**

Event Venue: **Northam, Western Australia**

Location name and country
(include any countries that may be overflowed)

Event Dates

Opening Ceremony
Saturday 2nd September 2023

Closing Ceremony (date & time)
Saturday 9th September 2023

FAI / CIA Sub-class

AX – Hot Air
 Balloons BX – Hot Air
Airship

AA – Gas Balloons
 AA – WLD - Gordon Bennett

BA – Gas Airships
 AM – Rozier
Balloons

FAI Type of Event

FAI World Championship
 FAI Continental/Regional
Championship CIA Category One
 International Event

CIA Sporting Event
Other:

FAI / CIA Category

General

Women

Junior

Registration Starts (date & time)

Friday 1st September 2023

General Briefing (date & time)

Sunday 3rd September 2023

1st Competition Flight (date & time)

**Monday 4th September 2023
Time: Morning**

Last Competition Flight (date & time)

**Friday 8th September
2023 Time: Afternoon**

Extra Flight if needed (date & time)

Saturday 9th September 2023

Resting Period (if any, date & time)

N/A

Invitation Process Starts (date)

01/01/2023

Entry Closing Date (1st round)

31/03/2023

Organising National Airsport Control – NAC

**Air Sport Australia
Confederation (ASAC)**

Organising NAC's CIA Delegate
(name, email, phone)

**Steve Ireland
Sji213@webone.com.au
+61 418 628 962**

Organising Body
(Entity / Club / Company)

**Northam Ballooning
Events Inc.**

Main Contact / General
Manager
(name, email, phone)

Gren Putland, gren.putland@gmail.com, +61 409 113 011

Official Mailing Address
(postal address, email, fax,
phones)

Address: **PO Box 1, Northam, Australia**

Email: **gren.putland@gmail.com**

Phone: **+61 409 113 011**

ORGANISERS EVENT EXPERIENCE

Organiser's previous event organisation experience (list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)

Australian National Hot Air Balloon Championships 1981, Northam, 4 tasks

Australian National Hot Air Balloon Championships 1984, Northam, 10 tasks

Australian National Hot Air Balloon Championships 2015, Northam, 12* competitors, 9 flights, 23 tasks

Australian National Hot Air Balloon Championships 2017, Northam, 22 competitors, 9 flights, 20 tasks**

*plus 4 international pilots who competed in the Northam Aero Club International Cup

**plus 4 international pilots who competed in the Geoff Green International Memorial Cup

EVENT OFFICIALS

Event Director (name, country, email, attach CV)	Gary Lacey, AUSTRALIA, drgaz@yahoo.com (see Appendix I)
Deputy Director (name, country, email, attach CV)	Les Purfield (see Appendix I)
Safety Officer (name, country, email, attach CV)	John Wallington (see Appendix I)
PR Officer / Media Officer (name, email)	To be appointed on confirmation of the event
Organisational Structure (Article 3.4 of the Organisers Agreement)	See attached. Northam Ballooning Events is an incorporated body consisting of representatives from the Northam Aero Club, Australian Ballooning Federation, Western Australian Balloon & Airship Club, the local community and the Shire of Northam. The proposal is supported by the Tourism Commission of Western Australia. Formal organisational structure to follow, on confirmation of the event.
Proposed Jury members (at least 6 names are required)	1. Debbie Spaeth (USA) - President 2. Hiromi Furukawa (JPN) 3. Ruth Wilson (Aus)

INVITATION AND ENTRY PROCEDURE

Number of eligible NACs	ALL	Equal number of competitors / NAC	2
Additional Invitations Procedure (SC01 5.6.4.3)	(SC01 5.6.4.3)		
Maximum number of entrants	42	Number of medal holders invited	3
Entry Conditions (SC01 5.6.4.1)	50 hours PIC and 1 year as PIC		

DEADLINES AND REGISTRATION DETAILS

Registration Method and Details (mail, fax, email, online)	Online/email. Details to be confirmed on confirmation of the event			
Entry Fee for Competitors (amount, currency and what is included)	AUD\$500 Competitors will receive a travel subsidy of A\$ 2000 on check in.			
Entry Fee Method of Payment and Details	Money order	Cheque	Cash	<input checked="" type="checkbox"/> Credit card Other:
	Details to be confirmed on confirmation of the event			
Dates for Invitation process (dd.mm.yyyy)	Letter to NACs will be sent:			01/01/2023
	Deadline for NACs to send nominations:			31/01/2023
	Individual Invitation to Competitors will be sent on:			15/02/2023
	1st round deadline for Competitors application and entry fee:			31/03/2023
	2nd round deadline for Competitors application and entry fee:			14/05/2023
	Remarks:			
Protest Fee (amount, currency)	A\$150			
Official Language	ENGLISH			

ORGANISER AGREEMENT DETAILS			
Safety Plan and Risk Assessment:	<p><i>(Summery of the organizers Safety Plan / Risk Assessment. A full version shall be submitted seperatly as an appendix to this document)</i></p> <p>Safety & Risk Plan is a work in progress under the management of Risk Planner and Team Member Wayne Monger. Wayne was the Risk Manager for the Australian National Championships in Northam, 2015 & 2017</p>		
Medical Rescue and Emergency Assistance	Briefing Centre: <i>(please describe what kind of medical assistance will be guaranteed)</i> St John Ambulance		
	Launch Fields: <i>(please describe what kind of medical assistance will be guaranteed)</i> St John Ambulance		
	During the flight times <i>(please describe what kind of medical assistance will be guaranteed)</i> St John Ambulance		
	Other Safety Officer John Wallington		
Media Rights (as required by Article 6 of the Organisers Agreement)	(State if the Organiser will have a media production for the event. If no then explanation is required) To be appointed		
Commercial Rights (as required by Article 7 of the Organisers Agreement)	To be advised		
Event Budget: as required by Article 8 of the Organizers Agreement)	<p><i>(Summery of the organizers Event Budget, A full version shall be submitted seperatly as an appendix to this document)</i></p> <p>See attached Appendix II.</p>		
Insurance Provided & Covered by Organisers (as required by Article 9 of the Organizers Agreement)	Third Party:	TBA	
	Air Display Public Liability:	TBA	
	Organisers & Officials On-ground Risks:	TBA	
	Observer On-board:	TBA	
	Other:	TBA	
FAI Authority to be shown on:	<input checked="" type="checkbox"/> Rules Logo <input checked="" type="checkbox"/> Program <input checked="" type="checkbox"/> Official documents Other :		
Courtesy Invitations to be sentto:	FAI President: <input checked="" type="checkbox"/> Yes No Date: CIA President: Yes No Date: Remarks: To be advised after consultation with CIA		
CIA and FAI Protocol will befollowed?	<input checked="" type="checkbox"/> Yes No Remarks:	The organisers will respect the FAIEnvironmental Code of Ethics?	<input checked="" type="checkbox"/> Yes No Remarks:
Event with Loggers	<input checked="" type="checkbox"/> Yes No	Event with Observers	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
GPS Loggers	Type of GPS Logger to be used: CIA Loggers Details:		
Airspace Structure & Limitations	NOTAM Description	Will be issued by Civil Aviation Safety Authority	

Section 2 - Additional Information

The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.

Changes are allowed after the Sanction is granted only in order to improve the event.

Official Event Website	Preparatory work is in progress	
Event President <i>(name, email)</i>	TBA	
Event Prizes Offered and Details	TBA	
Opening Ceremony <i>(Location & Coordinates)</i>	Shire of Northam Recreation Centre	
Closing Ceremony / Prize-giving <i>(Location & Coordinates)</i>	Shire of Northam Recreation Centre - Banquet Hall Award Ceremony Banquet	
Country Admission Conditions <i>(Visa's required, etc.)</i>	Comprehensive advisory details to follow	
Preferred Place of Entry & Closest Major Cities <i>(Special custom clearance & directions and distances to main cities)</i>	Perth, Western Australia 100 km from Northam	
Local language	English	
Location Description & Characteristics	General Description	<p>Northam is situated in the Avon Valley, approximately 100 kilometres east of Perth. The Avon and Mortlock River systems are surrounded by undulating agricultural land, with the main produce of the area focussing on wheat and sheep. Wheat and other coarse grains are grown in winter with harvest in spring/summer, usually commencing in November.</p> <p>The district offers large landing areas and friendly farmers.</p> <p>Northam is a vibrant, growing town, often referred to as the 'business hub' of the Avon Valley. This is due primarily to the fact that a number of government buildings, service providers, financial institutions, chain stores, and public services are located in the townsite.</p> <p>Since the mid 1970's the area has been involved in various ballooning activities due to its excellent meteorology.</p>
	Geographic Position <i>(coordinates of competition map center)</i>	<p>Avon Valley Western Australia- see attached Center: -31.6525301 116.6654836</p>
	Topography <i>(mountains, sea, lakes, rivers)</i>	<p>The Shire of Northam covers a total area of 141,410 hectares, and is located in the Avon River catchment. The Shire encompasses both the Avon and Mortlock Rivers and a section of State Forest to the west.</p> <p>The competition area extends approx 40 kilometres north/south and approx 30 kilometres east/west. Topography of the area is interesting, with the Avon River flowing through the town centre.</p>
	Landing Areas <i>(open fields, wooded area, farming, crops, cattle)</i>	Large agricultural paddocks (fields).
	Main villages around the flying area	Northam Town
	Other Description	N/A
Common Launch Areas <i>(coordinates & description)</i>	Northam Airfield	
Landowner Restrictions	Minimal Prohibited Zones. Landowner Relation Officers to be appointed on confirmation of event	
Meteorological characteristics <i>(as expected for the period of the event)</i>	<p>Weather conditions: Early Spring</p> <p>Prevailing winds (speed / directions): Generally westerly, good ballooning conditions</p> <p>Temperatures: 5-20 degrees celsius</p> <p>Sunrise & Sunset time for the first competition day:</p>	
Airspace Structure & Limitations	NOTAM Description	Will be issued by Civil Aviation Safety Authority

	Flight Limitations	Competition Area
	Number of PZs expected& Descriptions	Minimal
	Competition Area Altitude Limitations	8,500 ft
	Competition Area Dimensions <i>(based on CLP, in km – north/south & east/west)</i>	Refer to competition area description
Competition Map Details	DATUM	TBA
	Scale	TBA
	Grid lines	TBA
	Paper Size	TBA
	Electronic Version Available	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes – expected on date: TBA
	Electronic Version File Format	<input type="checkbox"/> JPEG <input type="checkbox"/> PNG <input type="checkbox"/> Other(please state): TBA
	Remarks	Map will be supplied in paper and electronic copies to each competitor
Driving Particularities <i>(Right hand, left hand, speed limitations, International Driver's License required, etc.)</i>	Right-hand drive. Drivers licence required.	
Road Network and Infrastructure		
Venue Description, Coordinates & Characteristics	Competition Center <i>(coordinates & description)</i>	Northam Aero Club Withers Street, Northam
	Briefing Facilities <i>(coordinates & description – tent, hall, etc.)</i>	Northam Recreation Centre
	Media centre <i>(description)</i>	TBA
	Internet connection	Yes
	Social activities	Various activities with Aero Club as centre of social operations
	Other information	
Stewards <i>(name, country, email, attach CV)</i>	Hiromori Soejima, Garry Lockyer (see Appendix I)	
Chief Scorer <i>(name, country, email, attach CV)</i>	Steve Ireland (see Appendix I)	
Chief Debriefeer <i>(name, country, email, attach CV)</i>	N/A	
Chief Observer <i>(name, country, email, attach CV)</i>		
Technical Support Officer <i>(name, country, email, attach CV)</i>	Garry Lockyer	
Scoring Program <i>(name, developer, email, brief description, last FAI events using the program, link for downloading)</i>	TBA	
Special Arrangements and Assistance for Competitors <i>(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)</i>	Travel recoups on check- in Accommodation for Pilot +1 provided Local crew, drivers, retrieve vehicles and trailers available	
Equipment Limitations	Civil Aviation Safety Authority/Australian Ballooning Federation Compliant	
Special Safety Requirements		
Insurance Requirements for Competitors and Details	<input type="checkbox"/> Third party: TBA <input type="checkbox"/> Passenger:	<input type="checkbox"/> CSL: TBA <input type="checkbox"/> Other:
Travel & accommodation	Travel Arrangements:	Provided

arrangements for officials	Travel Allowance <i>(amount and currency)</i> : N/A
	Vehicles Provided: Yes
	Type of Accommodation: Single rooms at Muresk Agricultural College
	Meals Provided: Yes
	Other Information / Remarks:
Travel & accommodation arrangements for observers	Travel Arrangements:
	Travel Allowance <i>(amount and currency)</i> :
	Vehicles Provided:
	Type of Accommodation:
	Meals Provided:
	Other Information / Remarks:

For EDS use only				
<i>This section is for EDS use only and the Organizer will get an update when changes are made.</i>				
Intention to Bid submitted to EDS	Received by	L Muir	Date	14/01/2019
Bids document submitted to EDS	Received by	L Muir	Date	14/02/2019
Documents received date: Revised dated after postponement.	Sanction Application Form		04/02/2022	
	NAC letter of Approval		04/02/2022	
	Organisation Structure		04/02/2022	
	Safety Plan / Risk Assessment		04/02/2022	
	Event Budget		04/02/2022	
	Presentation		04/02/2022	
ASC Coordinator	Name	Lindsay Muir	Email:	lindsay@plasmadoc.co.uk
Sanction Application submitted to FAI	Recommend: <input checked="" type="checkbox"/>	CIA Plenary	Date	15/03/2019 04/02/2022
	Submitted to FAI by	L Muir	Date	10/03/2022
	Recommend: <input type="checkbox"/>	Reason for Rejection		
SA & PB Invoice requested	Name			Date
Organizer Agreement Status				
Event Logo Status				
Sanction Fee (CHF)	2250	Sanction Fee Status		
Performance Bond (CHF)	8000	Performance Bond Status		
Event Rules Status				
Jury approved by Plenary / Jury Board (names, emails)	Jury President:	Debbie Spaeth (USA)		
	Jury Member:	Hiromi Furukawa (JPN)		
	Jury Member:	Ruth Wilson (Aus)		
FAI Sanction "Kit" Status	FAI & CIA Flags: Medals: Diplomas: Remarks:			
Opening and Closing Ceremonies Agenda Reviewed				
Status / Report on new versions				