



*Fédération
Aéronautique
Internationale*

Internal Regulations FAI Microlight and Paramotor Commission (CIMA)

Approved by the CIMA Plenary Meeting in November xxxx

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RIGHTS TO FAI INTERNATIONAL SPORTING EVENTS

All international sporting events organised wholly or partly under the rules of the Fédération Aéronautique Internationale (FAI) Sporting Code¹ are termed *FAI International Sporting Events*². Under the FAI Statutes³, FAI owns and controls all rights relating to FAI International Sporting Events. FAI Members⁴ shall, within their national territories⁵, enforce FAI ownership of FAI International Sporting Events and require them to be registered in the FAI Sporting Calendar⁶.

Permission and authority to exploit any rights to any commercial activity at such events, including but not limited to advertising at or for such events, use of the event name or logo for merchandising purposes and use of any sound and/or image, whether recorded electronically or otherwise or transmitted in real time, must be sought by way of prior agreement with FAI. This includes specifically all rights to the use of any material, electronic or other, that forms part of any method or system for judging, scoring, performance evaluation or information utilised in any FAI International Sporting Event⁷.

Each FAI Air Sport Commission⁸ is authorised to negotiate prior agreements on behalf of FAI with FAI Members or other entities as appropriate, of the transfer of all or parts of the rights to any FAI International Sporting Event (except World Air Games events⁹) which is organised wholly or partly under the Sporting Code section¹⁰ for which that Commission is responsible¹¹. Any such transfer of rights shall be by "Organiser Agreement"¹² as specified in the current FAI Bylaws Chapter 1, para 1.2 "Rules for Transfer of Rights to FAI International Sporting Events".

Any person or legal entity which accepts the responsibility for organising an FAI Sporting Event, whether or not by written agreement, in doing so also accepts the proprietary rights of FAI as stated above. Where no formal transfer of rights has been established, FAI retains all rights to the event. Regardless of any agreement or transfer of rights, FAI shall have, free of charge for its own archival and/or promotional use, full access to any sound and/or visual images of any FAI Sporting Event, and always reserves itself the right to have any and all parts of any event recorded, filmed and/or photographed for such use, without charge.

1 FAI Statutes, Chapter 1, para. 1.6

2 FAI Sporting Code, General Section, Chapter 3, para 3.1.3.

3 FAI Statutes, Chapter 1, para 1.8.1

4 FAI Statutes, Chapter 2, para 2.1.1; 2.4.2; 2.5.2; and 2.7.2

5 FAI Bylaws, Chapter 1, para 1.2.1

6 FAI Statutes, Chapter 2, para 2.4.2.2.5,

7 FAI Bylaws, Chapter 1, para 1.2.3

8 FAI Statutes, Chapter 5, para 5.1.1; 5.5; and 5.6

9 FAI Sporting Code, General Section, Chapter 3, para 3.1.7

10 FAI Sporting Code, General Section, Chapter 1, paras 1.2. and 1.4

11 FAI Statutes, Chapter 5, para 5.6.3

12 FAI Bylaws, Chapter 1, para 1.2.2

INTERNAL REGULATIONS of the FAI MICROLIGHT & PARAMOTOR COMMISSION (CIMA)

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1 GENERAL PROVISIONS

1.1 Constitution

The FAI Microlight and Paramotor Commission (CIMA) is a permanent Commission of the Fédération Aéronautique Internationale (FAI), established to be responsible for all matters related to Microlights and Paramotors.

CIMA's work shall be in accordance with the FAI Statutes, the FAI By-Laws, the General Section of the Sporting Code and these Internal Regulations.

1.2 Aims and responsibilities

The FAI Microlight and Paramotor Commission shall:

- Make evident the essentially international spirit of Microlighting and Paramotoring as an instrument for bringing people closer together;
- Promote physical and moral qualities, technical knowledge and skill as basic to Microlight and Paramotor activity;
- Provide a forum for the exchange of information on, and discussions of safety and other matters in Microlighting and Paramotoring.
- Create and promote international standards for Microlighting and Paramotoring.
- Co-ordinate FAI Member countries' activities to further the development of Microlighting and Paramotoring throughout the World;
- Establish and define regulations for World Microlight and Paramotor records;
- Establish and enforce rules for, and ensure proper organisation of international Microlight and Paramotor championships and competitions;
- Award the organisation of First Category Events to capable event organisers;
- Reward excellence in performance and outstanding contributions to Microlighting and Paramotoring by awards, medals and diplomas etc. as provided for in the FAI By-Laws and these Internal Regulations;
- Keep current and up-to-date, Section 10 of the Sporting Code and its annexes, which shall not be in conflict with the General Section of the Sporting Code and/or the FAI Statutes and By-Laws. Amendments shall be in accordance with Chapter 10 of the General Section of the Sporting Code;
- Prepare these Internal Regulations as authorised by paragraph 1.6.2 of the FAI Statutes, to cover CIMA procedures.

1.3 Duration

CIMA is a permanent Commission of the FAI, set up for an unlimited period of time.

1.4 Organization

1.4.1 CIMA shall comprise:

- 1.4.1.1 The Plenary Meeting, which is the governing body of CIMA and which must approve all documents issued or decisions taken by CIMA, its Bureau, Sub-committees and Working Groups;
- 1.4.1.2 The Bureau, which, between Plenary Meetings, may exercise certain responsibilities and powers bestowed by the Plenary Meeting as specified in subsections 4.3 and 4.4 of these Regulations.
- 1.4.1.3 Sub-committees and Working Groups set up by the Plenary Meeting to be responsible for or to study certain activities or matters.

1.4.2 Implementation of Directives

Directives laid down by the Plenary Meeting may be implemented by the President, the Bureau, the Chairman of a Sub-committee or Working Group, the Treasurer or the Secretary, in accordance with the authority endowed by the Plenary Meeting.

1.5 Language of CIMA

The working language of CIMA is English and all documents, minutes, rules etc. shall be prepared and/or presented in English.

1.6 Certificates of Proficiency

CIMA expressly requests that each FAI Member accept and recognise Certificates of Proficiency (Colibri badges) issued by another FAI Member in accordance with Section 10 of the Sporting Code.

1.7 Awards

CIMA may award medals, diplomas etc. in accordance with the FAI By-Laws and Sporting Code Section 10, the qualifications and procedures for the awards under the authority of CIMA are set out in Sporting Code Section 10.

1.8 Revisions of the Internal Regulations

- 1.8.1 These Internal Regulations shall be automatically revised in accordance with any change in the FAI Statutes, By-Laws or the General Section of the Sporting Code.
- 1.8.2 Amendments to these Internal Regulations requires a 2/3 majority in the CIMA Plenary Meeting provided the proposed change is included in the Agenda.

1.9 Form of publication

The Agenda for the Plenary Meeting, the minutes of each meeting and all attachments thereto will be made available in electronic form on one of the recognized FAI websites.

2 MEMBERS

(By-Laws 5.3)

2.1 CIMA Composition

CIMA is composed of Delegates and/or Alternate Delegates appointed by FAI Members in accordance with FAI By-Laws 5.3. All Delegates and Alternate Delegates are representatives of their respective FAI Member and each statement, motion and proposal made in CIMA proceedings is made on behalf of the FAI Member and are representative of Microlight and Paramotor pilots or community in that country.

It is expected that FAI Members shall appoint one Delegate who is acknowledged as an expert in Microlighting and the other is acknowledged as an expert in Paramotoring.

2.2 CIMA Officers & Officials

All CIMA officers and officials must have the support of their national FAI Member.

3 PLENARY MEETINGS

3.1 Authority

The Plenary Meeting is the policy and decision making body of CIMA and authority for any procedures or actions may only come from the Plenary Meeting.

3.2 Timetable & Schedule

The Plenary Meeting shall normally take place over a two to four day period (including a weekend) every November. It shall be preceded by or include Bureau and Sub-committee and Working Group meetings.

The schedule and timetable for meetings shall be established by the President of CIMA in consultation with the Bureau and the Chairmen of Sub-committees and Working Groups.

3.3 Location

CIMA shall normally meet at FAI Headquarters. However provided a two thirds majority approve, CIMA may meet in other locations, which shall be selected by means of a vote on hosting proposals made by Delegates. Any bid to host the meeting in another location shall be made in writing to CIMA. The host organisation must provide gratis sufficient meeting facilities with wireless internet, normal AV equipment, at least one computer with printer, and a copy machine. The host organisation must also pay all travel and subsistence costs of one FAI staff member who may be directed to attend by the Secretary General of the FAI. (By-laws 5.6.3)

3.4 Notice of the meeting

Notice of the meeting shall be circulated by the CIMA President to all CIMA Delegates in good time and no later than 45 days before the meeting. (By-Laws 5.6.2)

3.5 Extraordinary meetings

No extraordinary meetings of the Plenary shall be convened. Urgent matters arising between Plenary Meetings will be dealt with by the Bureau, subject to ratification at the next Plenary Meeting.

3.6 Composition of delegations

An active or associate Member of FAI may be represented at the Plenary Meeting by one Delegate and one Alternate Delegate, who may be accompanied by one interpreter and such observers as are appointed by the Member. All travel and subsistence costs for the delegation are the responsibility of the Member.

Only Delegates and Alternate Delegates have the right to speak at the Plenary Meeting, except as specifically permitted by the Chairman of the meeting.

3.7 Agenda

3.7.1 Proposals for the Agenda

The Agenda will be established by the CIMA President.

Unless otherwise stated in the agenda, written proposals for inclusion in the Agenda should reach the CIMA President and Secretary no later than 45 days before the date of the meeting by:

- An FAI Member, signed by the President and /or Secretary thereof
- A CIMA Delegate
- A CIMA Committee or temporary Working Group
- The CIMA President

The Plenary Meeting cannot make final decisions on items that do not appear in the Agenda except as provided by 3.8.3

3.7.2 Circulation of the Agenda

The agenda and information for convening the meeting shall be sent out by the FAI Headquarters at least 45 days before the date fixed for the meeting.

3.7.3 Contents

The Agenda shall contain at least the following items:

- a. Minutes of the last meeting
- b. Declarations of Conflicts of Interest
- c. Reports from the:
 - CIMA President on his activities, the activities of CIMA since the last meeting and the Bureau's interim actions
 - Secretary General of the FAI on the activities of FAI since the last meeting. This report may be presented by the CIMA President if the Secretary General is unable to attend.
 - Chairmen of each CIMA Sub-committee and Working Group.
 - CIMA Treasurer including audited accounts for CIMA.
 - All NACs, including Microlight and Paramotor Activity reports, accident and incident statistics and issues of significance or interest to FAI or other Delegates.
- d. Reviews of past championships, including reports from International Juries and stewards.
- e. Bids for future First Class events and appointment of officials.
- f. CIMA Budget.

- g. Election of the President, Bureau, Sub-committee and Working Group Chairmen, and Delegates to FAI technical Commissions.
- h. Deadlines, dates and location of the next Plenary Meeting.

3.7.4 Reports

All written reports given to the Plenary Meeting and written summaries of all verbal reports must be given to the CIMA Secretary before the end of the meeting to be included in the minutes.

3.8 VALIDITY

3.8.1 Quorum

A quorum consists of the personal presence of at least twenty percent of the CIMA Delegates registered with FAI.

3.8.2 Seconding

A vote on any proposals or item on the Agenda (or any amendment therefore proposed before or during the meeting,) shall be valid provided the item has been moved and seconded by persons entitled to vote under 3.9

3.8.3 Items not on the Published Agenda

Any item not on the agenda may be added to it only if agreed to by at least two thirds of the Delegates present or represented by proxy. (By-Laws 5.6.4)

3.9 Voting rights

3.9.1 Subject to the provisions of By-Laws 5.3. and 5.4., each Delegate to an FAI Air Sport Commission or Technical Commission shall have one vote. In case the Delegate is unable to exercise this right, and subject to the provisions of By-Laws 5.3. and 5.4., the Alternate may vote on behalf of the Delegate. (By-Laws 5.5.1)

3.9.2 If no alternate Delegate is available and if no substitute has been appointed under the provisions of By-Laws 5.3.3, a proxy may be given to one of the other Delegates, except to the Commission President, who shall not have the right to cast proxy votes. All proxies must be given in writing and be signed by the President or Secretary General of the FAI Member concerned. (By-Laws 5.5.2)

3.9.3 A Delegate may represent and vote on behalf of only one other Member of the FAI. (By-Laws 5.5.3)

3.10 Voting at meetings

Voting shall take place either by a show of hands or a secret vote. Postal voting is not permitted.

A secret ballot shall be compulsory when requested by any one of the Delegates or their representatives attending a meeting. (By-Laws 5.5.5)

When a secret vote takes place:

- 1) Any ballot paper marked so that the source can be identified shall be considered invalid
- 2) Any unmarked ballot paper shall be counted as an abstention.

Except as provided by 1.8.2, 3.3 and 3.8.3 decisions shall be taken on a simple majority vote of the Delegates present or their representatives. In the event of a tie in two successive votes (excluding abstentions) the President shall cast a deciding vote without appeal.

3.11 Amendments

Any proposed amendment to an item under discussion may be made verbally or in writing. If requested by the CIMA President or any Delegate it must be made in writing and will be read out by the CIMA Secretary before a vote is taken. An amendment proposal must be seconded to be considered.

3.12 Documents

The Plenary documents are (but are not limited to)

- The minutes of the Plenary Meeting and all its attachments.
- The Internal Regulations and its annexes.
- Sporting code Section 10 and its annexes.

If no amendments have been made to a document the previous version continues to be valid.

Minutes and amended Internal Regulations shall be drafted by the Secretary and approved by the President in good time for publication which must be within 45 days of the adjournment of the meeting.

Amendments to Sporting Code Section 10 shall be published on a FAI website before their period of validity begins.

Notice of their publication shall be sent by the FAI Secretariat to all members of the commission and to FAI members as soon as possible thereafter. (By-Laws 5.6.6. & 9.1.1)

4 CIMA BUREAU

(By-Laws 5.4.1)

4.1 Composition

The Bureau will have the following members:

- The President
- Two Vice Presidents.
- The Secretary
- Treasurer (who may also be Secretary or a Vice President)

All Bureau members shall have a vote in Bureau sessions (except as provided in 6.1.2, 6.3.3, 6.4.3 and By-Laws 5.4)

Bureau Members may not be represented by others.

4.2 Duties and powers

The Bureau shall act as a decision making body with the power to make decisions on matters that arise between Plenary Meetings.

All Bureau decisions shall be made by consensus; however if no consensus can be reached the President has the right to use a majority vote to decide the issue.

4.3 Authority

The Bureau has full authority for any reasonable action necessary to discharge the responsibilities of CIMA, subject to:

- a. Any limitations within the FAI Statutes, By-Laws and these Internal Regulation.
- b. Any specific limitations imposed by the Plenary Meeting.
- c. Limits specified within the CIMA budget.

4.4 Meetings

The Bureau shall meet at least once a year immediately before the Plenary Meeting. It may meet at other times as decided by the President or be consulted in writing by the President.

Bureau meetings are called by the CIMA President by notifying all Bureau members.

Meetings may be 'Virtual' and conducted by email or other electronic means.

The President may invite guests to Bureau meetings. Such guests shall have no voting rights.

4.5 Bureau quorum

A quorum of the Bureau shall consist of the President and two other members. No decision may be taken on any matter unless a quorum has been consulted by or given advice to the President.

4.6 Ratification

Any decision made by the Bureau is subject to ratification by CIMA and may be modified or repealed by CIMA.

4.7 Term of office

The term of office for all Bureau members is one year.

5 CIMA OFFICERS

5.1 President

5.1.1 Election

5.1.1.1 The Plenary Meeting shall elect a President for CIMA by a secret ballot for a one year term. (FAI Statutes 5.1.2)

5.1.1.2 To be eligible for nomination, a potential President must be fluent in English and should have an intimate knowledge of the organization of FAI and CIMA.

5.1.1.3 The Plenary shall elect a President from among its approved Delegates or the existing President. If there is only one candidate the election may be by acclamation, unless a secret ballot is requested by a Delegate or his Alternate. In cases where there is more than one candidate or where a secret ballot is requested by a Delegate or his Alternate, the election shall be by secret ballot. If an absolute majority (more than 50% of the votes cast) is not obtained in the first vote, a second vote shall be taken at which a plurality shall carry the election. (By-Laws 5.4.4)

5.1.1.4 Presidents may be re-elected for an unlimited number of terms and shall take office upon election. (By-Laws 5.4.5)

5.1.2 Duties and powers of the President

The CIMA President shall have the following powers and duties: (By-Laws 5.4.6)

- To represent CIMA
- To convene commission meetings, or ensure they are convened.
- To act as Chairman of the Plenary Meeting and Bureau meetings and to ensure compliance with the FAI Statutes, By-Laws, Sporting Code and CIMA Internal Regulations. He has no vote unless otherwise provided.
- To prepare an annual report on the work done by CIMA for submission to the FAI General Conference in person. He shall also submit special reports as required by the FAI General Conference, FAI Executive Board or FAI President.
- To review the minutes of meetings as prepared by the CIMA Secretary and notify the FAI Secretariat. This shall be done not later than 30 days after the adjournment of the meeting.
- To attend meetings of the FAI Air Sport Commission Presidents Group and meetings of the FAI General Airsports Commission (CASI).
- To attend, if possible, all meetings of CIMA Sub-committees and Working Groups.
- To appoint a Vice President to carry out his duties when he will be unavailable for specific periods.

5.1.3 Representation

The CIMA President shall no longer represent the FAI Member who appointed him Delegate and for the term of his Presidency that Member may appoint another Delegate in his place. (By-Laws 5.4.6.5)

5.1.4 President of Honour

CIMA may confer upon an outgoing President the title of President of Honour, who, subject to agreement from the FAI Member which he represented, may attend and participate in subsequent CIMA meetings with no voting rights unless he is re-appointed a Delegate. (By-Laws 5.4.7)

5.2 Vice Presidents

5.2.1 Election

Vice Presidents shall be elected from among its approved Delegates. A plurality of votes are required to ensure election. (By-Laws 5.4.8)

5.2.2 Duties

CIMA Vice Presidents shall continue to represent the FAI Member who appointed them Delegate unless called upon to act as President. (By-Laws 5.4.9)

5.2.3 Re-election

They may be re-elected for an unlimited number of terms and shall take office upon election. (By-Laws 5.4.10)

5.3 Secretary

5.3.1 Election

The Secretary shall be elected by a plurality in the same manner as the Vice Presidents. (By-Laws 5.4.11)

The Secretary may be chosen from outside the Commission, subject to agreement by the Member concerned. (By-Laws 5.4.12)

5.3.2 The Secretary's duties

The Secretary will assist the CIMA President in preparing the agenda for the Plenary Meeting.

The Secretary shall be responsible for preparing and sending the minutes of each meeting to the President and FAI secretariat within 18 days of that meeting's adjournment. (By-Laws 5.4.13)

The Secretary will document and publish all Bureau decisions made between Plenary Meetings.

5.3.3 Secretary's voting rights

The Secretary, if not a Delegate, shall have no voting rights. (By-Laws 5.4.14)

5.4 Treasurer

5.4.1 Election

The Treasurer shall be elected by a plurality in the same manner as the Vice Presidents.

They need not be Delegates or Alternate Delegates to CIMA.

5.4.2 The Treasurer's duties

The Treasurer shall be responsible for the finances of CIMA, in accordance with directions from the Plenary Meeting. The Treasurer shall publish a detailed financial report for Delegates before each Plenary Meeting.

5.4.3 Treasurer's voting rights

The Treasurer, if not a Delegate, shall have no voting rights.

5.5 Co-opted officers

If no volunteer stands for election as Secretary or Treasurer and no Vice President is prepared to assume those duties, the President may co-opt suitable people to these posts. Co-opted officers shall not participate in Bureau votes or count toward a quorum.

5.6 Resignation

5.6.1 If an officer at any time submits a written resignation to the Bureau, it shall be accepted with immediate effect, that officer shall thereafter have no standing as a CIMA officer and the Bureau will appoint a replacement as soon as practical. The replacement is subject to approval by CIMA at the next Plenary Meeting.

5.6.2 If the President resigns, the 1st Vice President will assume the duties of the President for the remainder of the term.

5.6.3 If the 1st Vice President resigns, the 2nd Vice President will assume the duties of the 1st Vice President for the remainder of the term.

5.6.4 If the 2nd Vice President resigns, no replacement will be made until the next Plenary.

5.6.5 If the Treasurer or Secretary resigns, the Bureau will appoint a replacement to serve for the remainder of the term.

6 SUBCOMMITTEES and WORKING GROUPS

6.1 Establishment

6.1.1 CIMA shall set up Sub-committees which shall generally have a permanent nature. These Sub-committees shall have specific Terms of Reference for their work and responsibilities that must be approved by CIMA.. All Sub-committees must report regularly to CIMA via the President.

6.1.2 CIMA shall set up Working Groups which shall generally have a temporary nature and will study and report on specific matters or proposals. Working Groups shall have specific Terms of Reference for their work and responsibilities that must be approved by CIMA. A Working Group will be disbanded upon completion of its assigned task.

6.2 Composition

Each Sub-committee or Working Group normally consists of a Chairman and up to seven other individuals.

6.3 Eligibility

Voting members of a Sub-committee or Working Group must be currently appointed Delegates or Alternate Delegates to CIMA.

6.4 Terms of Office

The Chairman of a CIMA Sub-committee or Working Group shall be appointed annually by the Plenary and may be reappointed an unlimited number of times.

6.5 Members

Delegates, Alternate Delegates and specialists nominated by their NAC are eligible to become members of Sub-committees and Working Groups. CIMA Delegates may, after consulting with the Chairman, nominate their specialists or themselves to join the Sub-committee or Working Group subject to the Chairman's

decision on numbers. Unless stated in the TOR, the Chairman may restrict number of members to seven plus himself.

6.6 Advisers

Each CIMA Sub-committee or Working Group may appoint Advisers who may or may not be Delegates or Alternate Delegates and who shall take part in all activities of the Sub-committee or Working Group but shall have no right of vote on decisions made by the Sub-committee or Working Group.

6.7 Secretary

Each Sub-committee or Working Group may appoint a Secretary from among its members.

6.8 Vote

Each country has only one vote in Sub-committee or Working Group meetings.

A quorum of a Sub-committee or Working Group shall consist of the Chairman and a majority of other members.

6.9 Meetings

Subcommittees and Working Groups shall meet once every year prior to the Plenary and on such other occasions as decided by the Chairman.

Meetings may be 'Virtual' and conducted by email or other electronic means.

6.10 Responsibilities

Sub-committee and Working Group Chairmen should take care of urgent matters communicated by the CIMA President.

Sub-committee and Working Group Chairmen shall prepare a report on their activities for presentation to Plenary Meetings.

6.11 Decisions

All Sub-committee and Working Group decisions and recommendations are subject to approval by the CIMA Plenary Meeting.

7 TECHNICAL & LIAISON OFFICERS

When necessary, the CIMA Plenary the Bureau, Sub-committees or Working Groups may appoint Technical officers or Liaison officers. They will report to the body that appointed them.

A Technical officer will be appointed to take care of special tasks or solve special problems.

A Liaison officer will be responsible for taking care of CIMA's interest in or towards another organisation or body.

8 CHAMPIONSHIP MONITORS

When CIMA accepts the bid for a Category 1 championship it shall appoint a Championship Monitor to oversee all aspects of organizer progress in the planning stage of the event.

A Championship Monitor shall have in-depth experience of organizing championships and shall preferably have also competed in them as well.

The Championship Monitor reports in the first instance to the Bureau but in the event of critical on-site matters is authorized to issue mandatory instructions to a Championship organizer.

A Championship Monitor must remain in constant contact with an Organizer and the Bureau during his term of office.

A Championship Monitor's term of office ends at the Championship opening ceremony.

9 FINANCES

9.1 CIMA income is derived from such sources as agreed by the Plenary.

9.2 CIMA income is deposited in CHF to the credit of CIMA in an FAI account.

NB. CIMA is not a separate legal entity.

9.3 The CIMA Treasurer will present CIMA accounts to the annual Plenary Meeting together with a proposed budget for the following year. These accounts and budgets require approval from the Plenary Meeting in order to be adopted.

9.4 Reimbursement of expenses will be made only in accordance with the terms and procedures as laid down by FAI or the Plenary.

Annex 1

CIMA Subcommittees and Working Groups; their terms of reference

A1.1 CIMA Sub-committees

1.1 The Microlight Sub-committee

1.1.1 Purpose

The purpose of the Microlight Sub-committee is:

- To form an opinion or make a decision on all matters likely to be put before a Bureau or Plenary meeting from the perspective of the microlight pilots each delegate represents.
- To make recommendations on any matter of particular concern to the microlight pilots each delegate represents.

1.1.2 Composition

The Sub-committee is composed of:

- Chairman
- All CIMA delegates with a particular interest in Microlights.

1.1.3 Chairman

The CIMA Plenary will annually appoint the Chairman of the Sub-committee.

When an opinion or recommendation has been formed by the Sub-committee, the chairman shall report it to the Bureau and the Plenary.

1.1.4 Decisions

All Sub-committee decisions and recommendations are subject to approval by a simple majority at the Plenary Meeting.

1.2 The Paramotor Sub-committee

1.2.1 Purpose

The purpose of the Paramotor Sub-committee is:

- To form an opinion or make a decision on all matters likely to be put before a Bureau or Plenary meeting from the perspective of the paramotor pilots each delegate represents.
- To make recommendations on any matter of particular concern to the paramotor pilots each delegate represents.

1.2.2 Composition

The Sub-committee is composed of:

- Chairman
- All CIMA delegates with a particular interest in Paramotors.

1.2.3 Chairman

The CIMA Plenary will annually appoint the Chairman of the Sub-committee.

When an opinion or recommendation has been formed by the sub-committee the chairman shall report it to the Bureau and the Plenary.

1.2.4 Decisions

All Sub-committee decisions and recommendations are subject to approval by a simple majority at the Plenary Meeting.

1.3 The Sporting Code Sub-committee

1.3.1 Purpose

The purpose of the Sporting Code Sub-committee is to:

- Keep current and up-to-date Section 10 of the Sporting Code and its annexes.
- To ensure it is not in conflict with the General Section of the Sporting Code and/or the FAI Statutes and By-Laws and that all cross-references are correct.

- To publish a method where Delegates can propose amendments, and to manage those amendments for presentation and approval in a form of words which is clear, unequivocal and does not create contradictions with any other part of the Sporting Code.
- To ensure all proposed amendments are in accordance with Chapter 10 of the General Section of the Sporting Code.

1.3.2 **Composition**

The Sporting Code Sub-committee is composed of:

- Chairman, also named Section 10 Editor.
- Three or four members.

All members shall have an intimate knowledge of the FAI Sporting Code and must speak fluent English.

1.3.3 **Chairman**

The CIMA Plenary will annually appoint the Chairman of the Sporting Code Sub-committee.

The new Chairman will propose members to be ratified by the Plenary.

1.3.4 **Amendments to Sporting Code Section 10**

1.3.4.1 Only CIMA Delegates may submit proposals for changes to the Sporting Code.

1.3.4.2 Proposals must be submitted by the method published by the Sub-committee.

1.3.4.3 The deadline for proposals is 45 days (By-Laws 5.6.4) or as provided for by the Bureau and published in the Plenary Agenda.

1.3.4.3 Each proposal must include:

- 1) The name and nation of the Delegate making the proposal.
- 2) The number of the affected provision (or where it should go, if it is something new).
- 3) The existing text (if it is an alteration or amendment).
- 4) The new text.
- 5) The reason for the proposed change.

1.3.4.4 All proposals will be re-ordered by the S10 Editor according to the layout of Section 10 and subjected to Sub-committee review. The final set of proposals will be put to the CIMA Plenary Meeting together with:

- a) Comments from the S10 Sub-Committee
- b) Comments any other CIMA Delegates wish to make on the proposal.

1.3.4.5 Each proposal shall be submitted to the Plenary in its exact wording and to avoid 'spur of the moment' contradictions and errors from creeping into Section 10 are not normally subject to amendment by the CIMA Plenary.

1.3.4.6 No proposal properly submitted by a Delegate may be withdrawn by the Sub-committee, however any proposal may be withdrawn by its proposer at any time before it is considered by the Plenary.

1.3.5 **Decisions**

All Sporting Code Sub-committee decisions and recommendations are subject to approval by a simple majority at the Plenary Meeting.

1.4 **The Flight Recorder Approval Sub-committee (FRAC)**

The TOR is in S10 An 6, 3.2

1.5 **World Air Games Sub-committees**

There shall be two WAG Sub-committees, one for microlights and one for paramotors.

1.5.1 **Purpose**

The purpose of each Sub-committee is:

- To keep current and up-to-date the rules and task catalogue for World Air Games competition and ensure it is compliant with both CIMA and WAG aims and objectives.
- To define and maintain a qualifying system for WAG Competitors which is compliant with both CIMA and WAG aims and objectives.
- To ensure no rules are in conflict with the General Section of the Sporting Code and/or the FAI Statutes and By-Laws and that all cross-references are correct.

- To publish a method where Delegates can propose amendments, and to manage those amendments for presentation and approval in a form of words which is clear, unequivocal and does not create contradictions with any other part of the Sporting Code.
- To ensure all proposed amendments are in accordance with Chapter 10 of the General Section of the Sporting Code.
- To oversee the lead up to each WAG event and ensure that planning is proceeding in a satisfactory manner and within CIMA's objectives for the event.
- To recommend improvements to the way WAG is operated and to the way microlight and paramotor events fit within it.

1.5.2 Composition

Each Sub-committee is composed of:

- Chairman, also known as the WAG LO (Liaison Officer)
- Two to four members.

1.5.3 Chairman

The CIMA Plenary will annually appoint each WAG LO.

1.5.4 Decisions

All Sub-committee decisions and recommendations are subject to approval by a simple majority at the Plenary Meeting.

A1.2 CIMA Working Groups

Since CIMA Working groups are by definition temporary, their TOR shall be defined at the Plenary they were established at and shall be recorded in the minutes of that meeting.